

General Liability Claims Adjuster

Position Description

Job Summary:

El Super seeks an experienced General Liability Adjuster to report, manage and resolve a wide variety of claims for its CA, NV, AZ, NM and TX locations.

In this fast-moving role, you will manage certain cases from incident to resolution. The position is responsible for investigating, evaluating, negotiating and resolving assigned General Liability related Bodily Injury and Property Damage claims.

You will join our Risk Department at our offices in Paramount, CA and will receive a competitive salary and benefits package. You will work with a group of fun and motivated risk professionals.

This individual will embrace the challenges of change and be responsible for effectively leading cases with the objective of closing each quickly and cost effectively. The Adjuster will be responsible to develop professional external and internal relationships including company leadership, vendors, customers and third-party administrators.

Accountabilities:

- Facilitate an aggressive defense
- Work with the team to rapidly close claims
- Answer and initiate telephone calls and store communication
- Actively manage internal data collection and coordination of witnesses, etc.
- Regularly advise supervisor on the status of claims
- Achieve effective relationships with TPA, external and internal teams
- Primary responsibility for tasks relating to BI/PD claims including entering detailed information into our RMIS and claim management systems
- Exercise excellent organizational skills to manage multiple tasks at one time
- Assist with the preparation of weekly, monthly, quarterly and annual reports
- Display a willingness to learn multi-state general liability laws and regulations

Qualifications:

- 3 years of experience in General Liability, preferably experience in retail and with slip/fall claims
- Compassionate customer service and communication skills
- Willingness to work with purpose and a strong sense of urgency
- Knowledge of injuries, medical terminology and treatment activities
- Excellent communication and organizational skills
- Finely tuned negotiations skills
- Basic computer skills, ability to enter reports into claims management systems
- Written and spoken fluency in English and Spanish is required

Contact: Juan Sanabria at juan.sanabria@blcmarkets.com