

Risk Manager

[Montage Hotels & Resorts](#) - Laguna Beach, CA (Orange County, California Area)

Job Description

The Risk Manager is responsible for general liability and worker's compensation claims management, and reducing or mitigating claims on a Company-wide basis. The Risk Manager will be responsible for setting up systems, policies and procedures, and training staff in claims management, for all Montage Hotels & Resorts properties. The Risk Manager will monitor and audit at the property level for compliance with all established SOPs and best practices. This includes insuring the greatest efficiencies in claims management, minimizing lost time and costs, expediting closure of claims, mitigating claims and litigation exposure. Collects claims data from the hotels, and consolidates for reporting to Corporate. Analyzes claims and sets strategies for resolution of claims. Uses claims statistical data to identify trends, or concerning patterns in types of claims, costs and frequency, in order to set strategies and goals to address problem areas. Sets annual goals and objectives by hotel, and monitors progress on a quarterly basis. Organizes claims reviews with hotels, carriers and brokers. Conducts Third Party Service surveys with involved management at hotels, to identify satisfaction with services, and coordinates appropriate corrections and improvements needed. Maintains all certificates of insurance. This is a high level overview of the position, and does not reflect all duties and responsibilities.

Desired Skills & Experience

The successful candidate will possess a Bachelor's degree in Industrial Relations, Insurance, Business, Law, Human Resources, or related field. Advanced degree desired. Certifications related to claims management, such as Certified Professional Disability Management, Worker's Compensation Claims Professional, Associate in Risk Management, Board of Certified Safety Professionals, etc. Working knowledge of claims metrics, such as the Ex Mod., injury ratings, claims adjusting and management, with proven success in achieving goals and impacting claims experience. Knowledge of best practices for policies, procedures and practices in claims management, reduction of claims, costs and liability. 5-7 years progressive responsibility in worker's comp and general liability claims management. Strategic thinker, excellent analytical skills and understanding of statistical research and analysis. Proven success creating and implementing SOPs and programs in claims management, by working in a team environment within company culture and values. Exceptional interpersonal, written and verbal communication skills, and ability to operate in a collaborative, shared leadership environment. Montage is an equal opportunity employer and drug free workplace. Please apply directly on our website in strict confidence at www.montagehotels.com, under the Careers button.

Company Description

Montage Hotels & Resorts is a hotel and resort management company founded in 2002 by Alan Fuerstman. Designed to serve affluent travelers and homeowners, the company features an artistic collection of distinctive hotels, resorts and residences in stunning settings that offer comfortable elegance, a unique sense of place and spirit, impeccable hospitality and memorable culinary, spa and lifestyle experiences. Montage Laguna Beach, the company's flagship oceanfront resort, opened in the vibrant arts community of Laguna Beach, California, in 2003. Montage Beverly Hills, the company's second hotel, opened in Beverly Hills in 2008 and is the first Gold LEED certified hotel and residences in Southern California. Other properties include Montage Deer Valley® in Park City, Utah, which opened in December 2010.

The Risk Manager will operate out of offices in Laguna Beach, CA.

Additional Information

Posted:

November 30, 2011

Type:

Full-time

Experience:

Mid-Senior level

Functions:

Analyst

Industries:

Hospitality

Compensation:

Competitive Compensation Package

Job ID:

2237014

<http://www.montagehotels.com/>