

## Workers Compensation Specialist

### **Company:**

Nationally recognized company located in Los Angeles area (Valley) seeking Risk Management Supervisor with Workers Compensation experience. Company offers strong opportunity for career growth.

### **Goal:**

Hire experienced risk management supervisor with background in Workers Compensation claims (preferably national exposure). Individual should have experience working with excel, RIMS claim systems, report creation, and premium allocation.

### **Responsibilities:**

- Create claim reports for Auto, Liability and Workers Compensation monthly and quarterly as required by management.
- Assist in administration of various claims.
- RiskConsole administrator; set up new users, create claims as needed, reset passwords, data management and coordination with third party administrator, new user training, reporting, OSHA Administration support.
- Claim assignment and tracking.
- Assist in developing and distributing reports providing information around exposures and losses to identify trends for loss forecasting, etc.
- Assist in administering subcontractor underwriting program.
- Communicate with operations, third party administrator, and management as appropriate.
- Assist in collection of renewal data.
- Vendor and claim payments approval.
- Coordinate Carrier Audits.

### **Requirements:**

- BA/BS in Risk Management, Business, Economics, Finance, or Accounting.
- ARM, CPCU and other designations preferred.
- Outstanding spreadsheet skills specifically Excel and Microsoft based programs.
- Detail oriented with excellent interpersonal, oral, and written communication skills.
- Superior customer service skills including quick responsiveness to needs of internal and external clients as necessary.
- National workers' claims compensation experience at an insurance company, broker, or risk management department.
- Minimum five years insurance industry experience.
- Experience with Claims RIMS systems (RiskConsole) a plus.
- Spanish bilingual a plus.

**Reporting:**

Position reports to Vice President – Company Risk Management.

**Compensation:**

Commensurate with experience. Company offers competitive salary, bonus, benefits, 401(k) and excellent, supportive work environment.

For consideration, please submit your resume and compensation history to:

***SRW Advisors***

**Email: [rsolomon@srwadvisors.com](mailto:rsolomon@srwadvisors.com)**